


PENNSYLVANIA
Association of Career & Technical
Administrators

Date: December 4, 2011

To: PACTA PIL Participants Attending Reporting Out Session on December 7th, 13th, or 14th

From: Robert Clark & John Pulver, PACTA Special Project Consultants

Re: Information on Reporting Out Sessions

Good morning. If you are receiving this memo, you are registered for a PACTA PIL Reporting Out Session for December 7th, 13th, or 14th. You are registered for a morning session, an afternoon session or both. The sessions are being held at multiple locations including Berks County CTC, Cumberland Perry AVTS, Eastern Westmoreland CTC, and Beaver County CTC.

Please be prepared to attend and remain for the entire session that you are attending. If you are scheduled to attend a morning session, you must remain for the entire session. If you are scheduled to attend an afternoon session, you must remain for the entire session.

The purpose of the reporting out session is for you to discuss your experiences with the PIL program in which you are receiving credits and to share those experiences with others attending the reporting out session. A list of reference questions is included with this memo for you to base your discussion on for the session. You do not have answer each of the questions and you can add additional discussion points that are not included in the questions.

Also, please be advised **that each member of a CTC team who is receiving PIL credit must be in attendance at the reporting out session.** Even though CTC members may have completed the assignments as a team, each member of the team still needs to attend the reporting out session to earn their PIL credits.

Feel free to contact Robert Clark or John Pulver if you have any questions. Robert can be reached at 717-648-2744 (rclark02@gmail.com) and John can be reached at (johnpulver@verizon.net) or 570-321-6939.

Reporting Out Sessions for PACTA PILs for 2010-2011

December 7, 2011 (Cumberland Perry AVTS)
December 13, 2011 (Eastern Westmoreland CTC)
December 14, 2011 (Beaver County CTE & Berks CTC)

Agenda

- 9:00 – 9:15 AM Introduction to the Reporting Out Process**
Dr. Robert W. Clark, Special Project Consultant, PACTA
or
Mr. John Pulver, Special Project Consultant, PACTA
- 9:15 – 11:45 AM Reporting Out Session for Morning**
All participants should address the following items:
- Discussing & Sharing of Experiences
 - Review and Impact of Journaling
 - Presentation of Reports/PIL Accomplishments
 - Determining PIL Effectiveness at the CTC
 - Schedule of Assessment and Feedback Data Among Participants
 - Discussion / Facilitation Questions
- 11:45-Noon Wrap-up and Concluding Questions and Remarks**
- 12:00 – 1:00 PM Lunch (on your own)**
- 1:00 – 1:15 PM Introduction to the Reporting Out Process**
Dr. Robert W. Clark, Special Project Consultant, PACTA
or
Mr. John Pulver, Special Project Consultant, PACTA
- 1:15 – 3:45 PM Reporting Out Session for Afternoon**
All participants should address the following items:
- Discussing & Sharing of Experiences
 - Review and Impact of Journaling
 - Presentation of Reports/PIL Accomplishments
 - Determining PIL Effectiveness at the CTC
 - Schedule of Assessment and Feedback Data Among Participants
 - Discussion / Facilitation Questions
- 3:45 – 4:00 PM Wrap-up and Concluding Questions and Remarks**

Discussion / Facilitation Questions
PACTA PILs Report Out Session

1. Describe the general actions that you have been taking at your career and technical center that are based on the knowledge gained during the PIL program.
2. Who are the others at your CTC that are directly involved in your attempts to utilize your knowledge gained in the PIL to increase student scores?
3. What have been the reactions of colleagues towards the implementation of the program?
4. Explain your efforts to work with teachers to utilize information learned in the PIL programs.
5. Have you discussed your participation in the PACTA PIL programs with your professional advisory committee of superintendents? If so, what is their collective perspective on what you are trying to accomplish? Have they offered assistance?
6. Have you discussed your participation in the PACTA PIL programs with your Joint Operating Committee? If so, what is their collective perspective on what you are trying to accomplish?
7. Describe some of the curricular modifications that have been made at your school based on the data analysis work you have conducted through the PIL programs.
8. Describe some of the instructional changes that have been made at your school based on the **data analysis work** you have conducted through the PIL programs.
9. Describe some of the curricular modifications that have been made at your school based on your work with the PIL programs.
10. Describe some of the instructional changes that have been made at your school based on your work with the PIL programs.
11. Discuss the items or techniques that you have been implementing that are the most positive or most likely to produce positive results.
12. Discuss the items or techniques that you have been implementing that has not worked well or met your expectations.
13. Discuss your perception of how well teachers at your CTC understand IEPs and the IEP process (Special Education only).

14. Discuss how you have used 8th grade PSSA scores, 4th grade benchmarking for math & reading, 11th grade PSSA scores, and NOCTI scores in making curricular changes (NOCTI/PSSA Only).

15. Discuss successful strategies that you have incorporated to work with member districts to acquire student achievement data and assistance with career and technical student tutoring or remediation.

16. What additional knowledge have you needed to acquire to meet the requirements of both PIL programs? In other words, what additional items should be included in the PIL programs to provide better instruction and learning opportunities?

17. Describe the academic efforts you are making in career and technical programs to improve student reading and math achievement. Do you have the ability to determine reading and math achievement by CTE program?

18. Have you involved your guidance staff in the data analysis work that is a part of both PIL programs? If so, how do you intend to encourage the counselors to understand and utilize the results of the data analysis?

19. Is there anything else that you would like to share with the group that has not been reviewed as part of the reporting out PIL meeting? This may include additional success strategies or suggestions for improvement in other areas.