



PENNSYLVANIA

Association of Career & Technical
Administrators

Using the CTE Budgeting Process to Support Student Achievement

TARGET AUDIENCE: Administrative and Supervisory CTE Personnel

DATES/LOCATIONS: October 7, 2021 – Online

PIL HOURS TO BE AWARDED: 30

DESCRIPTION:

The CTE Budgeting Process to Support Student Achievement is a 30-hour PIL will be offered through one statewide meeting with optional sessions in the western and eastern regions and a report-out session to present the culminating project. This PIL includes a six-hour initial session; two hours of online meetings; two hours of pre-recorded webinars; and a four-hour final report-out session and three job-embedded assignments. The course content includes budget philosophy, program planning, performance accountability, phases of budgeting, effective use of fiscal (federal, state, and local) resources, budget management, and internal controls and presenting the budget to the Board and member school districts. The roles and responsibilities of the CTE director, administrators, teachers, business administrators, and the superintendent of record in budget development and management will be discussed. Business administrators are encouraged to attend with their school's administrator.

The culminating project includes the three job-embedded assignments. The assignments are essential elements of every school's CTE operating budget: (1) Using your school's comprehensive plan and PDE Chapters 4 and 339 Regulations, identify your student achievement goals; (2) Analyze the school's current budget and make recommendations for funding your student achievement goals; and (3) Develop a draft JOC/school board document showing the impact of funding your student achievement goals through the general fund operating budget (functions and objects). Participants will deliver a brief presentation during the report-out session summarizing their priorities and budgetary changes designed to improve student achievement.



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Registration Form

Name _____

Title _____

Agency/School _____

Address _____

Telephone _____

Fax _____

E-mail _____

Please check the appropriate fee:

_____ Registration Fee: \$300.00

_____ Registration Fee: \$270.00

_____ TAP School

[TO REGISTER ONLINE CLICK HERE](#)

NOTE: Participants from PACTA Institutional Member Schools receive a 10% discount. If you are not sure if your school is an institutional member of PACTA, contact Jackie Cullen at (717) 761-3381 or jackie@pacareertech.org.

Mail this form with a check made payable to PACTA to:

PACTA
23 Meadow Drive
Camp Hill, PA 17011-8331

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