



PENNSYLVANIA
Association of Career & Technical
Administrators

Using the CTE Budgeting Process to Support Student Achievement

TARGET AUDIENCE: Administrative and Supervisory CTE Personnel

DATES/LOCATIONS: October 30-31, 2018 – Nittany Lion Inn, State College

PIL HOURS TO BE AWARDED: 30

DESCRIPTION:

Using the CTE Budgeting Process to Support Student Achievement

This 30-hour PACTA PIL will be offered in one location for two days, **October 30 and 31**, with an optional helping conference offered at one location in the west and one location in the east. Participants are required to attend a Report-out Session in December or January, date to be determined. The course includes 14 contact hours. Participants may elect to earn Act 45 hours or to simply participate in the sessions. Business administrators are encouraged to attend with their school's Administrative or Executive Director. The PIL includes budget philosophy; program planning; performance accountability; phases of budgeting; effective use of fiscal (federal, state, and local) resources; budget management, and presenting the budget to the Board and member school districts. The role and responsibilities of the CTE Director, other administrators, teachers, business administrators, and the superintendent of record in budget development and management will be discussed.

There are three job embedded assignments (16 hours). The assignments are essential elements of every school's CTE operating budget: (1) Using your school's comprehensive plan and PDE Chapters 4 and 339 Regulations, identify your student achievement goals; (2) Analyze the school's current budget and make recommendations for funding your student achievement goals; and (3) Develop a draft JOC/school board document showing the impact of funding your student achievement goals through the general fund operating budget (functions and objects). Participants will deliver a brief presentation during the Report-out Session summarizing their priorities and budgetary changes designed to improve student achievement.

Administrators will gain skill and evidence for components of the Framework for Leadership in Domains 1a, 1b, 1c, 1d, 2a, 2c, 2e, 3a, 3b, and 4c.



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REGISTRATION FORM

NAME _____

TITLE _____

AGENCY/SCHOOL _____

ADDRESS _____

TELEPHONE _____

FAX _____

E-MAIL _____

Please check the appropriate fee:

_____ Registration Fee: \$300.00

_____ Institutional Member \$270.00

_____ TAP School

[TO REGISTER ON-LINE CLICK HERE](#)

[TO DOWNLOAD A REGISTRATION FORM CLICK HERE](#)

NOTE: Participants from PACTA Institutional Member Schools receive a 10% discount. If you are not sure if your school is an institutional member of PACTA, contact Jackie Cullen at [\(717\) 761-3381](tel:717-761-3381) or jackie@pacareertech.org.

Mail this form with a check made payable to PACTA to:

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Camp Hill, PA 17011-8331
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