

PENNSYLVANIA ASSOCIATION OF CAREER AND TECHNICAL ADMINISTRATORS

New Director Academy

Pennsylvania Inspired Leadership Program: Improving CTE Student Achievement through Excellence in Instructional Coaching and Mentoring

Monday August 16th and Tuesday August 17th, 2010
The Nittany Lion Inn
State College, PA

Agenda

Day #1 – Monday, August 16th (Ballroom A/B)

- 11:00 – 11:15** **Welcome, Introductions, and Orientation to the PACTA New Director Academy**
- Dr. Robert W. Clark
Special Projects Consultant
PACTA
- Mr. Dave Warren, PACTA President
Executive Director, Lancaster County Career and Technology Center
- Ms. Jackie Cullen, Executive Director
PACTA
- 11:15 – 12:00** **Bureau of Career and Technical Education Orientation**
- Dr. Lee Burket, Director
Bureau of Career and Technical Education
Pennsylvania Department of Education
- 12:00 – 12:30** **Introduction to Instructional Coaching**
- Dr. Alice Davis, Administrative Director
Susquehanna County Career and Technology Center
- 12:30 – 1:30** **Lunch**

1:30 – 3:30 **Understanding the Components of an Instructional Coaching Plan**

Dr. Alice Davis, Administrative Director
Susquehanna County Career and Technology Center

Ms. Mary Rodman, Administrative Director
Cumberland Perry Area Vocational Technical School

3:30 – 3:45 **Break**

3:45 – 4:45 **Understanding and Applying the Ten Roles of an Effective Coach**

Dr. Alice Davis, Administrative Director
Susquehanna County Career and Technology Center

Ms. Mary Rodman, Administrative Director
Cumberland Perry Area Vocational Technical School

4:45 – 6:00 **Employing Appropriate Instructional Coaching Strategies**

Dr. Alice Davis, Administrative Director
Susquehanna County Career and Technology Center

Ms. Mary Rodman, Administrative Director
Cumberland Perry Area Vocational Technical School

6:00 – 7:00 **Informal Networking & Sharing Session**

PACTA New Director Academy

Day #2 – Tuesday, August 17th (Boardroom 1)

- 7:30 – 8:00** **Continental Breakfast**
- 8:00 – 9:00** **Personnel Management**

Dr. Aldo Jackson, Administrative Director
Erie County Technical School
- 9:00 – 10:00** **Budget Preparation and Management**

Dr. Clyde Hornberger, Executive Director
Lehigh Career & Technical Institute
- 10:00 – 10:15** **Break**
- 10:15 – 11:15** **Budget Preparation and Management (cont.)**

Dr. Clyde Hornberger, Executive Director
Lehigh Career & Technical Institute
- 11:15 – 12:00** **JOC and Superintendent Relations**

Dr. Aldo Jackson
Administrative Director
Erie County Technical School

Ms. Mary Rodman
Administrative Director
Cumberland Perry Area Vocational Technical School

Mr. Dave Warren, PACTA President
Executive Director, Lancaster County Career and Technology
Center
- 12:00 – 1:00** **Lunch**

1:00 – 1:30

JOC and Superintendent Relations (continued)

Dr. Aldo Jackson
Administrative Director
Erie County Technical School

Ms. Mary Rodman
Administrative Director
Cumberland Perry Area Vocational Technical School

Mr. Dave Warren, PACTA President
Executive Director, Lancaster County Career and Technology
Center

1:30 – 2:30

Legal Issues / Solicitor Resources

Ms. Mary Rodman
Administrative Director
Cumberland Perry Area Vocational Technical School

2:30 – 3:00

**Mentoring / PIL Job Embedded Work Review
Question & Answer**