

Dear Company Representative:

The Pennsylvania Association of Career and Technical Administrators (PACTA) will be holding its annual leadership conference July 29 – July 31, 2009 at the Nittany Lion Inn in State College. We are inviting your company to participate in the conference.

An important part of the conference will be the commercial exhibit area. The exhibit area will operate on July 30 from 8:00 a.m. to 3 p.m. Vendors will be able to set up from 3-5 p.m. on July 29 or from 7-8 a.m. on July 30. Each conference participant will have three opportunities to visit the exhibit area. Each exhibitor will be provided with one six foot long skirted table. The cost per table will be \$450. (The cost for PACTA Patron Members is \$400.)

Accommodations are available at the Nittany Lion Inn at the conference rate of \$108 single or \$118 double. Reservations must be made by June 28. You can make your reservations by calling (800) 233-7505. Please mention that you are part of the PACTA Conference when making your reservation and refer to Reservation Identification Number: PAV0728.

If you wish to participate in the PACTA Conference please complete the attached form and send it along with a check made out in the correct amount to the address listed on the form. Reservations for exhibits will be on a first come, first served basis. If you have any questions regarding the conference, please call me at (717) 761-3381 or I can be reached by e-mail at: [jackie@pacareertech.org](mailto:jackie@pacareertech.org).

Sincerely,

Jacqueline L. Cullen  
Executive Director