

April 3, 2007

Dear Company Representative:

The Pennsylvania Association of Career and Technical Administrators (PACTA) will be holding its annual leadership conference July 25-27, 2007 at the Nittany Lion Inn in State College. We are inviting your company to participate in the conference.

An important part of the conference will be the commercial exhibit area. The exhibit area will operate on July 26 from 8:00 a.m. to 4 p.m. Vendors will be able to set up from 3-5 p.m. on July 25 or from 7-8 a.m. on July 26. Each conference participant will have three opportunities to visit the exhibit area. Each exhibitor will be provided with one six foot long skirted table. The cost per table will be \$450. (The cost for PACTA Patron Members is \$400.)

A second option is available to those companies which do not exhibit at the conference as well as those companies which do exhibit. One of the most popular features of the conference is the reference notebook which is prepared for each participant. The material in the notebook is designed to help them as they do their jobs over the course of the school year. Companies may include up to a ten page advertisement or mini-catalog in the resource section of the notebook. Two hundred and fifty copies 3-hole punched copies of materials to be included in the notebook must be received by June 1, 2007. The cost to include materials in the resource section is \$100.

Accommodations are available at the Nittany Lion Inn at the conference rate of \$104 single or \$114 double. Reservations must be made by June 25. You can make your reservations by calling (800) 233-7505. Please mention that you are part of the PACTA Conference when making your reservation and refer to Reservation Identification Number: PAV0725.

If you wish to participate in the PACTA Conference in either of the two ways described above, please complete the attached form and send it along with a check made out in the correct amount to the address listed on the form. Reservations for exhibits and for inclusion in the notebook will be on a first come, first served basis. If you have any questions regarding the conference, please call me at (717) 761-3381 or I can be reached by e-mail at: jackie@pacareertech.org.

Sincerely,

Jacqueline L. Cullen
Executive Director

PENNSYLVANIA ASSOCIATION OF CAREER AND TECHNICAL
ADMINISTRATORS
ANNUAL LEADERSHIP CONFERENCE
July 25-27, 2007
NITTANY LION INN, STATE COLLEGE

EXHIBITOR REGISTRATION FORM

1. NAME OF ORGANIZATION _____

2. MAILING ADDRESS _____

3. TELEPHONE NUMBER _____

4. FAX NUMBER _____

5. E-MAIL _____

5. CONTACT PERSON _____

Two options are available for exhibitor participation in the Pennsylvania Association of Career and Technical Administrators Annual Leadership Conference. Please indicate below which option(s) you are selecting. Information on the two options is contained in the letter which accompanied this form.

6. PLEASE RESERVE A TABLE IN THE EXHIBIT AREA FOR MY ORGANIZATION.
(COST-\$450.) _____

(Note: The cost for PACTA Patron Members is \$400.)

Do you need electricity for your table? ___yes ___no

7. PLEASE RESERVE A SPOT FOR MY ORGANIZATION IN THE CONFERENCE
NOTEBOOK. (COST-\$100.) _____

PLEASE MAIL THIS FORM WITH A CHECK MADE OUT TO "PACTA" TO:

JACQUELINE L. CULLEN
PACTA
23 MEADOW DRIVE
CAMP HILL, PA 17011-8331
TELEPHONE: (717) 761-3381
FAX: (717) 761-5811
E-MAIL: jackie@pacareertech.org

***FURTHER INFORMATION WILL TO SENT TO EXHIBITORS
AFTER RESERVATIONS ARE RECEIVED.***